

# WINTERGREEN PROPERTY OWNERS ASSOCIATION

## APPLICATION FOR EMPLOYMENT

WPOA is an Equal Opportunity Employer, and selects the best matched individual for each position based on job related criteria and without regard to race, color, sex, national origin, age, disability, veteran status, or any other protected status as defined in local, state, or federal fair employment guidelines. Statements made by applicants are subject to careful review for accuracy. Any misrepresentation or omission will result in disqualification from further consideration for employment or discharge from employment if discovered after the individual's hire date. This application will remain in an active file for thirty (30) days, and if consideration after that time is expected, the applicant must reapply in person.

### PERSONAL INFORMATION

Name \_\_\_\_\_  
Last First Initial

Address \_\_\_\_\_  
Street City State Zip

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

### CIRCLE YOUR RESPONSES

Are you 18 years of age or older? <b>Yes No</b>	Are you a citizen of the USA? <b>Yes No</b>
Have you applied here previously? <b>Yes No</b>	Do you have a Driver's License? <b>Yes No</b>
Have you ever been terminated from employment? <b>Yes No</b>	May we contact your current employer for information? <b>Yes No</b>
Type of employment: <b>Full Time Part Time Temporary</b>	When are you available to begin? _____
Will you provide proof of your legal work status when requested? <b>Yes No</b>	Have you ever been convicted of a crime? <b>Yes No</b> (not traffic violations)
What days and hours can you work? <b>Anytime Sunday Monday Tuesday Wednesday Thursday Friday Saturday</b>	

### EDUCATION

What was the highest grade completed? (Include college and related technical training) \_\_\_\_\_

Name of the last school attended: \_\_\_\_\_ Degree or certification earned: \_\_\_\_\_

### APPLICANT'S CERTIFICATION

I certify and affirm that the information provided by me on this application and during interviews and all other related documents and conversation to be true in all respects and I further understand that any misrepresentation or omission will be grounds for immediate termination from further consideration or possible employment. I hereby authorize WPOA, to fully investigate my suitability for employment by verifying and pursuing any source of information, which WPOA deems to be related to my possible employment. This investigation may include but not be limited to law enforcement agency records, driving records, education and certification records, and past employers, and related references. I release all parties contacted by WPOA and their agents from any and all liability and damages for providing such information. I understand that the employment relationship may only begin and continue with the mutual consent of WPOA and myself. I further agree to submit, as requested, to a physical examination and body fluid analysis any time requested after an offer of employment has been made. This test and/or analysis will be paid for by WPOA and retained in a confidential file.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Position Applied For: \_\_\_\_\_

Other Positions that you would consider: \_\_\_\_\_

**EMPLOYMENT HISTORY**

(Begin with most recent)

Employer: \_\_\_\_\_ Phone ( ) \_\_\_\_\_ - \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Your Position/Duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Date Hired: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_ Date Terminated: \_\_\_\_\_ Last Rate: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone ( ) \_\_\_\_\_ - \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Your Position/Duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Date Hired: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_ Date Terminated: \_\_\_\_\_ Last Rate: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone ( ) \_\_\_\_\_ - \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Your Position/Duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Date Hired: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_ Date Terminated: \_\_\_\_\_ Last Rate: \_\_\_\_\_

**Wintergreen Property Owners Association**

**88 WINTERGREEN DRIVE**

**WINTERGREEN RESORT, VIRGINIA 22967-2162**

**434-325-8530**

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